

FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
September 10, 2024

Attendance:

Directors:

Ginny DeJong
Brent Van Den Berg
Ted Stahl
Debbie Lee

Others: John Lee (Fire Chief)

Jeannine Glasby (District Off. Mgr.)

Excused: Paul Richardson

Ginny Called the meeting to order at 6:30

Minutes Approval: Having not had a quorum at the August Board meeting, there were no minutes to approve. The Minutes of July 9th Board meeting will be available at the October Board meeting for review by the Board.

Treasurer's Report:

- The August financial reports were reviewed and **approved** after a **motion** from Debbie and a **second** by Brent.
- Checks were signed.

Public Comment:

- A donation check for \$25 and card from Sara Kincheloe, a past volunteer, was presented to the Board.

Office Managers Report:

- Jeannine had the annual Volunteer Plan Pension Authorization Form which was signed by Debbie.
- A letter from Frederick Zink and Associates, stating their intent to merge with MBE CPAs, LLP, was made available to the Board. The Board authorized Jeannine to sign the electronic form agreeing to having FLMFPD's files and account information shared with the new company.
- Jeannine read a letter from Edward Jones which shared the list of banks that they use for investment. Debbie said she wanted to look over the list at another time.

Chief's Report:

- Chief reported on volunteer AJ DeBoer passing the state boards and becoming a new paramedic. Chief said they will be counseling with Dr. Oury.
- Baylee and Iesha intend to take the EMT test next. Iesha received her structure gear.
- Tomorrow a group, lead by Lt. Greer, is going to participate in the 9/11 Stair Climb, at the Fort Lewis College Sky Steps.

- There are 3 FF registered to go the Rural FF course in Ignacio. Then they will finish up the training at FLMFPD. 2 more FF are expecting to attend the next Rural FF course. October 2nd is scheduled to hold a CPR and 1st Aid training.
- FFI class in February, has a seat open for one more responder.
- The Chief reported Doubletree asked FLMFPD to teach a CPR course to employees. Luke, David, and Danielle would be the instructors which will help them to get closer to finishing their Instructor Certification.
- It was reported that the Heart Safe group advocate for AEDs in communities.
- Chief shared with the Board the district being approved for a \$72,970.25 grant for 5 sets of PPE gear. The Chief is still hopeful that we will be approved for the SAFER Grant for additional personnel who would wear the new gear. Board committed to 1% stipend for grant writing to Luke, which will be \$730.
- Chief reported that Rocky Mountain Ambulance said FLMFPDs Ambulance was in the January window to be ready.
- Randy Black from DFR is representing the area fire districts to the legislature.

Unfinished Business:

Action Item Review:

Action Item #273 and #379 will be updated to 2025; #324, was marked complete. Chief reported #364 should be complete by end of September.

- A Resource Order is pending payment.

New Business:

- Chief reported on the Pension Board Meeting and gave the FLMFPD Board the Volunteer Pension Contribution recommendation from the Pension Board. Ted gave a **motion** to approve; Brent **seconded**. Recommendation **accepted**. Removal of Business Meeting from the spreadsheet.
- The 2025 Preliminary Draft Budget was worked on. The draft budget will be made ready for public review at the October Board Meeting.
- The Mill Levy adjustment worksheet was reviewed and discussed.

Executive Session: None

Meeting adjourned at 9:14

Respectfully submitted,

Jeannine Glasby

Secretary to the Board

Fort Lewis Mesa Fire Protection District