

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
March 12, 2024**

Attendance:

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Ginny DeJong	Absent:	Jeannine Glasby (District Office Manager)
	Ted Stahl		
Absent:	Paul Richardson (excused)		
	Brent Van Den Berg (available via phone)		

Ginny DeJong called the meeting to order at 6:30 p.m.
All stood for the Pledge of Allegiance.

Minutes Approval: Ted **moved** that Minutes for the February 13th meeting be approved.
Ginny **seconded** the motion; Minutes were **approved**.

Treasurer's Report:

- The February financial reports were reviewed and discussed. The Board noted the \$79K transferred from Committed Funds/Money Market line to the TBK checking account. Ted **motioned** to accept the Treasurer's Report; Debbie **seconded**. Reports were **accepted**.

Public Comment:

None were received.

Office Managers Report:

- The Audit Exemption Application draft, accompanied by the Resolution which authorizes electronic submittal, was reviewed, adopted, and signed by all Board Members present. Michelle Sainio, Frederick Zink associate, will be finalizing adjusted journal entries. Jeannine will give a copy of the final Audit Exemption Application for the Board of Directors to review and finalize.
- Debbie **motioned** to recognize all part-time employees (not hired as firefighters) as "Auxiliary to firefighting" for FPPA Statewide Money Purchase Plan (SWMP) contribution purposes. This would mean they would no longer be enrolled in or have deducted Social Security but instead would be enrolled in and have deducted the 8% toward the SWMP retirement benefit. Ted **seconded** it. Motion **passed**.

Chief's Report:

- Chief reported the Ambulance Grant was pushed out to the 1st quarter of 2025.
- The Chief reported that Tyler Bell, the new firefighter hire, has been in-processed and working his shifts. He is a Level 1 driver, qualified (PU truck chassis).
- The Chief said the EMT Basic class is going strong. Baylee Beals is back in EMT class in Bayfield.
- The Chief noted there was good networking in Grand Junction at the L-481 course he taught.
- The Pinewood Derby was fun, the Chief felt.
- April 20, 2024, the RT 130, is scheduled.
- Michael O'Donnell is on Spring Break.
- Chief presented to the Board the priority list of Capital Improvements:
 - 1) Quote for Sign - Station 1.
 - 2) Concrete for - Station 3.
 - 3) Flagpole & Rain Gutters - Station 1.

Unfinished Business:

Action Item Review: Items were reviewed.

New Business:

- The Board reviewed Liberty Sheek's Seasonal Wildland Application. It was the only one received. Debbie **motioned** to approve; Ted **seconded**. Motion **passed**.
- The Board also accepted Joe Bystriski as a volunteer with FLMFPD, pending his paperwork submittal. He is an Air Operations Branch Director/Air Space Coordinator.
- Debbie had sent a message to the other Board members to let them know she will be done when her term ends May 2025. Ginny commented, 'she should have responded to the message. She said she is happy for Debbie, but she doesn't have to be happy about her leaving.'

Executive Session: None

Meeting adjourned at 8:15

Respectfully submitted,

Jeannine Glasby (notes provided by Chief Lee)
Secretary to the Board
Fort Lewis Mesa Fire Protection District