

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
December 13, 2022**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Ginny DeJong	Jeannine Glasby (District Admin. Asst.)
Brent Van Den Berg	Absent: Ted Stahl
	Paul Richardson (excused)

Debbie Lee called the meeting to order at 6:35 p.m.

All stood for the Pledge of Allegiance.

Minutes Approval: Debbie **moved** that Minutes for the November 8th meeting be approved. Ginny **seconded** the motion; They were **approved**.

Treasurer's Report:

- The November financial reports were reviewed and discussed. There was a **motion** to approve the reports by Brent; Debbie **seconded** the motion. **Motion Passed**. Checks were reviewed and signed.
- Jeannine asked for authorization to pay the insurance premiums that are due the first week of January, on January 2nd through CSD's online system, which will ensure they are paid on time. Paying late would cost several hundred more. She did not see any sign that it would cost more to do it that way. The Board authorized her to pay the premiums, plus any unforeseen, reasonable fees, if needed.

Public Comment:

- Ginny reported that her neighbor, Roger Herrera, would like to donate 2-20,000 gal tanks to the District. The Chief recognized they would need to find a way to get them moved to a new location. The Board expressed appreciation for the donation, which would give added resources for fire response.

Office Managers Report:

- Jeannine reported that the State Matching for Volunteer Fire Pension had been received by FPPA.

Chief's Report:

- Chief said the representative from Mercy, who does the permitting for Ambulance transport, came out and inspected the medic units, and both Stations 1 & 3. She approved the permit. The permit is required for the Ambulance grant. Other requirements are fulfilled with Luke being on the EMS Council; He is the Treasurer and has been on the Council for several years. There was no commitment made for transport scheduling, on the license. Chief expects to have the license within 30 days. Debbie signed the CDPHE Ambulance grant contract.
- Chief asked for authorization to apply for a SAFER Grant for staffing funding. The Board gave the approval to apply.
- The Banquet was well attended and the support for it was appreciated.
- Chief reported Rural FF graduation was good.
- CPR recertification/refresher was completed.
- The annual training plan/calendar for 2023 is set.
- There are 29 on the roster; 22 responded in the rolling quarter; 8 were on the largest call; 10 Board certified EMT's, 3 IV, 4 EKG; Next EMT class starts 3rd week in January.
- 1 Volunteer application from Jerrod Kueffler presented to Board. Board approved the application.
- Chief asked for guidance for personnel who aren't receiving the training needed. The Board have already set the requirements needed to go on calls such as: RFF and CPR. The Chief will inform responders. Brent also said they should not be allowed to go on calls until the requirements are met, even if it means cancelling their response at the time.
- O'Donnell insulated the ceiling and walls by the office entryway. Jeannine can tell the added efficiency.
- Old Station 1 garage doors are going to be installed at Station 4.
- Ben's schedule will be adjusted. Ben says he plans on bringing in a Dr's release to light duty on the 19th.
- Department Jeopardy will be training on Thursday.
- Reindeer Games will be next. Chief describes it as the active training as compared to the not so physically active Jeopardy.
- EMS Symposium is in February.
- SAFER Grant webinars will be available.
- The CDPHE Grant is for Equipment as well.

- El Pomar Grant is pending for 53K. \$0 cost share for Wildland equipment.

2023 Budget Hearing

- Budgets were discussed and finalized.
- Resolution 2022-1201: Resolution to Adopt 2023 Budget. **Adopted**
- Resolution 2022-1202: Resolution to Adopt 2023 Pension Budget. **Adopted**
- Resolution 2022-1203: Resolution to Set Mill Levies. **Adopted;**
- Resolution 2022-1204: Resolution to Appropriate Sums of Money. **Adopted**
- The Board approved the Mill Levy at 10.125 (after calculations were applied, due to DeGallagherization in 2018), to be certified to the Board of County Commissioners.

Old Business:

Action Item Review:

- Resolution 2022-1205: Establishing Mitigation Rates Charge Program. **Adopted**

New Business:

- The SAFER Grant was discussed earlier.
- The New Member app/Current Member discussion was had earlier.

Executive Session:

None

Meeting adjourned at 9:35

Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District