

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
November 8, 2022**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Ginny DeJong	Jeannine Glasby (District Admin. Asst.)
Ted Stahl	Absent: Brent Van Den Berg (excused)
Paul Richardson	

Debbie Lee called the meeting to order at 6:31 p.m.

All stood for the Pledge of Allegiance.

Minutes Approval: Ted **moved** that Minutes for the October 11th meeting be approved. Ginny **seconded** the motion; They were **approved**.

Treasurer's Report:

- The October financial reports were reviewed and discussed. There was a **motion** to approve the reports by Ted; Debbie **seconded** the motion. Motion **Passed**. Checks were reviewed and signed.

Public Comment:

- A donation appreciation letter was signed for Paul Gray.

Office Managers Report:

- Jeannine, after searching for an accountant to do the Audit/Audit Exemptions, reported the cost from Haney & Co was going to be more than Fredrick Zinc, year to year and would likely require applying for an extension. Haley and Brown weren't accepting any new clients. The Board approved and signed the audit exemption engagement letter from Frederick Zinc.

Chief's Report:

- Chief reported YTD incidents are 207.
- Asst. Chief Thorsheim is out on Worker's Comp from his job with Farmington Fire. He will be out until he is released to work.
- Apparatus 038 is out of commission (following being hit by another vehicle.)

Luke is using Worker's Comp for physical therapy, having been the driver of 038. Bo Dean's Towing sent an Impound Invoice, which will be taken care of by the insurance.

- Chief reported Rural FF ends Sat.
- CPR recertification/training will be held Saturday, November 19th; 20 expected to participate.
- Preparation for the Annual Banquet is underway. It will be held Dec. 3rd at Ted and Donna Stahl's "barn".

Old Business:

Action Item Review:

Items 370, marked, completed; 374, created for updating annual date for Mill Levy adjustment after preliminary valuation, in October.

- Ambulance licensing is being worked on. The request is out to Dr Oury for her agreement to partner with us for the license. Her license and oversight would back the District. We will reach out to her, again this week. The medic license is required for the grant to be completed. The Chief is waiting on the Ambulance Grant contract, also, to come to complete the process.

New Business:

- Debbie explained the valuation certification process and the worksheet with the formula and calculations that will serve as a source document from year to year for the Mil Levy adjustment. Based on evidence presented and worksheet, the Board approved the preliminary adjusted mil levy for 2023 to be 10.123; Jeannine will take care of the Certification being submitted to Board of County Commissioners by December 15th, after the final valuation certification.
- The 2023 Budget was discussed, and minor adjustments were made: \$2,250 will be moved out of Dues & Subscript, to Marketing; \$12,000 to go to Capital Reserves from the increase in tax income expected, due to Mill Levy adjustment.
- **Resolution 2022-1101** Resolution Declaring the Intention of the Board to Acquire Property for a Public Purpose. Debbie **motioned** to adopt; Ted **seconded**; Resolution **adopted**. This is for the Station 6 property.
- Annual Pay Per Call- Responder Reimbursement to be paid this month, was approximated at \$14,000.
- The Admin FPPA SWMP was discussed: In preparation for Admin final decision to Opt in, the Resolution 2022-1102 was drawn up and signed.

Resolution 2022- 1102 Inclusion of Clerical and Other Personnel Whose Services Are Auxiliary to Fire Protection Under the FPPA Statewide Money Purchase Plan. Ginny **motioned**; Ted **seconded**; Resolution **adopted**.

Executive Session:

None

Meeting adjourned at 9:34

Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District