

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
May 10, 2022**

Attendance:

Directors: Debbie Lee

Ginny DeJong

Ted Stahl

Brent Van Den Berg

Paul Richardson

Others: John Lee (Fire Chief)

Jeannine Glasby (District Admin.
Asst.)

Ted called the meeting to order at 6:37 p.m.

All stood for the Pledge of Allegiance.

Oaths of Office:

- The meeting began with the swearing in of board members. Debbie Lee, Paul Richardson, Brent Van Den Berg, and Ginny DeJong were sworn in. Debbie's, Brent's, and Ginny's terms are three years and Paul's is one year (during transitioning to odd year elections, after which it will return to two- and four-year cycles). Jeannine then electronically filed the Oaths of Office with the La Plata County Clerk and Records office.
- The Board held **Elections of Officers:**
Debbie Lee-President; Paul Richardson-Vice President; Ginny DeJong-Treasurer; Jeannine will continue as Secretary to the Board.

Minutes Approval:

Brent **moved** to approve the Minutes for the April 12th meeting. Paul **seconded** the motion. They were **approved**.

Treasurer's Report:

- The Treasurer's report was **approved** following a **motion** by Brent and a **second** by Ted.
- Checks were signed.

Public Comment:

- Boulder County Sheriff's Office sent a letter of appreciation for FLMFPD's response to the Marshall Fire, along with a Thank You card signed by several people.

Office Managers Report:

- Debbie, Ginny, Paul, Chief, and Jeannine will attend the Regional SDA Workshop on June 27 from 11:30-4:00, in Durango.
- Jeannine will get the last couple of years propane costs for Station 4, to compare, to the Board.
- Jeannine will be attending and SDA sponsored webinar explaining HB21-1110- ADA Website Compliance requirements on Thursday and report back to the Board.
- Jeannine will continue to get the answers regarding The Family and Medical Leave Insurance (FAMLI) Program and report to the Board.

Fire Chief Report-Out:

- Chief reported that Wildland, and RT-130 trainings are completed, as well as the Pac Test.
- Chief said response on calls has been good. There were 23 calls in April, 12 already in May, Feb and March had 13.
- Chief presented a Volunteer Application from Forrest Arquette, which Paul **motioned** for approval; Brent **seconded** it; It was **approved**.
- Also, a Volunteer Application from Danielle Lee was reviewed. Ted **motioned** for acceptance; Paul **seconded** it. It was **approved**.
- Chief addressed the Apparatus line being over budget. The Medic Unit is down and a quote for \$8500 was received, to fix the computer, transmission, and torque converter. The Tahoe is being utilized, as well as it can be but it does not work for EMS unless the patient is ambulatory. Only having one Medic Unit to cover the entire District is putting a strain on services. The time saved by being able to rendezvous with Durango's ambulance is crucial, at times. It was recognized that putting money into an apparatus that is being replaced is not what is wanted but needing to have a unit until the Grant for the ambulance has a chance to materialize, is the dilemma. The Chief reported that the RETAC phase of the ambulance grant went well. The SIMTAC phase is coming up on the 12th. Then, they should know officially, by July 4th if it is awarded to the District. A new Medic Unit is a year out if the grant is awarded. Chief said there is a possibility to apply for an emergency grant for repair of the Medic. Some of the Board suggested possibilities were: Leasing one, checking on one that is for sale on the way to Bayfield, borrowing from another Department. Chief said he will start calling around. The Board looked at various underused lines for funding the repairs/temp replacement of the Unit. Debbie **motioned**; Ted **seconded**; The Board **Authorized** the Chief to use up to \$15,000 on the solution. Also, being aware of requirement by law concerning leases for government entities.
- There was discussion about transferring funds that come into the income lines, above what has been budgeted, and also making them reflect in the Financial reports. The Board instructed Jeannine to transfer Government Fires income, minus the expenses (net \$15,971), into the Money Market account. Jeannine will also transfer overages from the Donations (\$1900) to the Money Market.

Transferring will happen as needed. Periodically, Jeannine will continue to update the Committed Funds account to reflect account interest income and other transfers made to the Money Market.

- O'Donnell is now on as of May 2nd as a Seasonal Employee. It has been going smoothly. He will be with Travis going out on Resource Order for the Southern Utes, next week.
- 1 attendee is expected to take the EMT class.
- The Chief's and County will be in discussion on fire restrictions/burn bans.
- The tanks that are operational, are full. Which results in 145,000 gallons of water storage in the District.

Old Business:

Action Item Review: #346 was discussed, Debbie reached out to County leaders & 9R, regarding the 10-year lease of site, where we have water storage. Working toward permanent acquisition of the site, applying Eminent Domain or to restart proceedings for purchase. The Superintendent replied and said she will study it. Debbie said the hope is for a mutually satisfactory agreement, maybe a quiet title.

Item # 366 is completed; #357 was updated that the inspection be scheduled for same time next year.

- Front entrance to Station 1 is being worked for completion.
- The Board said no to opting in on the County Drone Program.

New Business:

Executive Session:

- None

Meeting adjourned at 8:28

Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District