

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
February 8, 2022**

**Attendance:**

Directors: Debbie Lee

Ginny DeJong

Ted Stahl

Brent Van Den Berg

Paul Richardson

Others: John Lee (Fire Chief)

Jeannine Glasby (District Admin.  
Asst.)

Debbie called the meeting to order at 6:35 p.m.

All stood for the Pledge of Allegiance.

**Minutes Approval:**

Ted **moved** to approve the Minutes for the January 11th meeting. Brent **seconded** the motion. They were **approved**.

**Treasurer's Report:**

- The January financial reports were reviewed and discussed. Ginny reported the need for Jeannine to move funds from the \$80,000 budgeted in the Committed Funds line to the main bank account. Jeannine informed the Board of Care Control's price increase by \$75/quarter. There was a **motion** to approve the reports by Brent and **seconded** by Paul. **Motion Passed**. Checks were reviewed and signed.
- Jeannine also asked the Board for approval for a credit card to be used as a back up by the Engine Boss when out on Government Fire Resource Orders in case the regular debit card isn't functioning properly, which has been experienced a few times. After much discussion it was **approved** with a limit applied. Jeannine will complete the application with TBK Bank and apply a limit of \$5,000.
- Debbie, Ginny, and Jeannine will get together and a WL mobilization policy for Resource Orders and Per Diem for training.

**Public Comment:**

- A donation of firefighting foam was received from Mountain Coal Company and picked up by Ben Thorsheim. A donation/appreciation letter will be sent.

### **Office Managers Report:**

- A Jr FF Application was reviewed by the Board for Kaison Zufelt. It was **approved** Chief said the Jr FF's have been joining in portions of the regular volunteer training. Citing the success of the Jr FF program in the past years on retention of the good volunteers that have come from it, Debbie encouraged, setting aside training time specifically for them, even if small amounts of time.
- Credit card application discussed earlier.

### **Fire Chief Report-Out:**

- Chief reported a Fire, Ambulance, AED, Liftcot Grant application has been submitted. It is asking a 90/10 cost share for \$330,000.
- There has been good support from volunteers showing up on calls. Always coming when needed.
- After much discussion, the Board gave the Chief authorization to let two responders go from the roster, in part because of not receiving sufficient training time and lack of response on calls. Debbie stated that there are no set rules for releasing volunteer members. They weigh the circumstances and make the decision. The released volunteers are able to appeal that decision, Debbie said.
- There was also a discussion on medical records being kept, well, by the District.
- E-71 is in the shop and has been quoted at needing a \$4500 electronic component. Paul suggested getting a second opinion. He also said he would help in attaining parts where he could.
- Wildland FF job announcement was given for Board review. Debbie has some suggestions on content which she will share after she has reviewed more in-depth. The Seasonal position for 16 weeks + Severity Order response will be opened for applying to the FLMFPD volunteers at the end of April, beginning of May.
- The Chief said, the Southern Ute representative said they will be seeking resources for the Wildland season.

### **Old Business:**

Action Item Review: #'s 365 & 366 were created.

**New Business:**

- The Seasonal Employee announcement draft was discussed earlier.

**Executive Session:**

- None

Meeting adjourned at 8:10

Respectfully submitted,

Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District