

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
May 11, 2021**

Attendance: @Station 3

Directors: Debbie Lee
Ted Stahl
Ginny DeJong

Others: John Lee (Fire Chief)
Jeannine Glasby (District Admin.
Asst.)
Absent: Brent Van Den Berg (excused)
Paul Richardson (excused)

Debbie Lee called the meeting to order at 6:45 p.m.

All stood for the Pledge of Allegiance.

Minutes Approval: Ginny moved that Minutes for the April 11th meeting be approved. They were approved, after Debbie's second of the motion.

Treasurer's Report:

- The April financial reports were reviewed and discussed. Checks were reviewed and signed.
- There was a motion to approve by Ted and seconded by Debbie. Motion Passed.

Public Comment:

- The FF Charitable Foundation donation of \$300 was recognized through a Donation Letter.

Office Managers Report:

- Todd Beckstead, Auditor for 2020, said he expects to complete the audit by the deadline.
- Jeannine made arrangements for the Backflow test/inspection through James Hobby, City of Durango, who was very helpful. The approval through LPWWA was completed 5/11/21. Jeannine will create an Action Item for the Annual Backflow Inspection.
- Debbie asked Jeannine to write up an announcement for the Open House for Station 1, to be publicized. Date scheduled: June 30th @ 6:30.

Fire Chief Report-Out:

- Chief presented the Board with the requested CRRF rates for responders. Still anticipating Spring Hollow Rodeo and John Oaks Freeze Management Event for EMS support request. The Board will review the contract proposed.
- The Chief updated the Board on Station 1 progress. The amount assigned last the Chief reported, "is all but spent."
- 1 JrFF application was presented to the Board for Isaac Greer. It was **motioned** by Ginny; **seconded** by Ted; and **approved**, with exception being made for a 15 yr. old. 1 Volunteer application for Michael O'Donnell was reviewed and **motioned** by Ted, **seconded** by Ginny, and **approved**.
- The Chief requested funding out of Scheduled Lead FF budget for a seasonal part time employee for the Summer. Estimated 25 hrs/wk. for 16 weeks would be \$8000. NTE \$10,000 or re-apply. It would allow Travis to go out on Resource Order, which would bring funding to the District and cover the top priority which is EMS/Fire response within the District. Chief will send a job description out to the team. If more than one applies, the Board w/input from Chief will make the decision. Jeannine will write it up.
- Fielded was possible funding to put the office and frame in old bay doors at Station 1. Ted and Donna Stahl, Travis Schmitt and many have put in much time to see the project completed with a lot of attention to detail. Doug Wood has offered to hang doors. The punch list was created: Interior completion, commemorative plaque, kitchen -cabinets, stove, fridge, microwave, sink, countertop, tie in electricity fully functional will ask for a walk through from Joey (electrician) with Danny Moore and Chief, flooring upstairs/bathrooms finished (connecting toilet sink and shower; fill in the drain trench in the old bays. The funding of \$20,000, was approved to finish the project. Jeannine will transfer the original \$75,000 and the additional \$20,000 from Committed Funds to Main TBK account per Debbie. Chief anticipates Station 1 to be occupied in June.
- 27 volunteers on roster; 9 was the largest response in Apr; 22 in the rolling quarter; 9 certified EMT's; 68 calls YTD; Rod Lewin not now in our area, will come off the roster.
- Station 6- water tanks and hydrants work scheduled for June/July.
- Engine 74 pump packing rebuild is on the schedule.
- Thursday evening & wildland field day RT-130 training took place. All who took the Pack Test passed.

Coming up:

- Tri State team training- 4 people committed: 2 more needed. Competition/Training will be in August.
- EVOC training is ongoing.
- FLMFPD Picnic in July

Old Business:

Action Item Review:

#357, 358, and 359 created; #342 scheduled.

- Station 1 expansion was discussed earlier in the meeting.
- Some items to add to the Accomplishments document were given to Debbie.

New Business:

- None

Executive Session:

- None

Meeting adjourned at 9:10

Respectfully submitted,

Jeannine Glasby

Secretary to the Board

Fort Lewis Mesa Fire Protection District