

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
April 13, 2021**

**Attendance: @Station 3**

Directors: Debbie Lee

Brent Van Den Berg

Ted Stahl

Ginny DeJong

Paul Richardson

Others: John Lee (Fire Chief)

Jeannine Glasby (District Admin.  
Asst.)

Debbie Lee called the meeting to order at 6:35 p.m.

All stood for the Pledge of Allegiance.

**Minutes Approval:** Ted **moved** that Minutes for the March 9th meeting be **approved**. They were **approved**, after Ginny's **second** of the motion.

**Treasurer's Report:**

- The March financial reports were reviewed and discussed. Checks were reviewed and signed.
- There was a **motion** to approve by Brent and **seconded** by Paul. Motion **Passed**.

**Public Comment:**

None

**Office Managers Report:**

- Todd Beckstead, Auditor for 2020, has said he will need to request an audit extension. He will wait for the District's FPPA 2021 Actuarial Report to finish the Audit.
- Jeannine reported the final funds request was submitted to the state for the CVRF Grant, at the end of March.
- The CSD Property and Liability Pool will assess the District \$2.20 for any traffic ticket incurred by District responders. Debbie asked Chief to make members aware that their driving record will be monitored by the District's insurance provider.

### **Fire Chief Report-Out:**

- Chief stated that they have used another fire District's rolling of a Tinder during an emergency response, to remind FLMFPD responders they must "Drive to Arrive".
- The Chief updated the Board on Station 1 progress. Including the prep for the concrete apron in front of the bays. He received the proposal for the work. The date anticipated to pour the concrete is set for April 28<sup>th</sup>. The back apron is curing well. He is expecting the move of apparatus will take place the beginning of June. There will be items that will be completed at a future date to keep to the budgeted amount, such as the framing in of the older bay door section and the offices. The project has come along well. Projected spending to the current end point is \$382,000.
- The Chief's Association will begin in-person meetings in May.
- There have been two instances where 2 calls have gone out simultaneously recently. The Chief said the responders step up and provide good coverage. He is pleased with the on-scene arrival and feels good about EMT coverage, also.
- Debbie asked how the re-keying of the Repeater Site door is coming. It is still on his list to be done.
- The Tri-State FF Event will be another good training experience.
- Chief showed the T-shirts to the Board with "Built Fort Tough" on the front.
- Debbie commented on the idea for the Re-occupying Ceremony/Open House for Station 1 hose cutting ceremony, she is hoping the tool used is not too heavy to hold.

### **Old Business:**

#### **Action Item Review:**

FLM District signs are installed by us; Debbie will make a document to be added to the Volunteer Application to complete #332.

- Station 1 expansion priorities were discussed earlier in the meeting.
- The Accomplishments document discussion will carry over to May after all have chance to think about it more for possible additions.

### **New Business:**

- The Board agreed that the Chief could look into providing requested Fire/EMS paid resource to Events in the District: Labor Day Motorcycle Rally, Spring Hollow Events, etc. The Chief feels the responders would gain from the experience. Also, reiterated, the contracts are written as the District's priority would still be to respond to District needs. Jeannine will compile CRRF rates (employee compensation) to present to the Board.

- The Chief asked the Board for approval to apply for the Electrical Vehicle Grant. The Board approved. Paul asked if the District were training regarding responses involving electrical vehicles. The Chief said that is part of training coming up.

**Executive Session:**

- None

Meeting adjourned at 7:50

Respectfully submitted,

Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District