

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
October 13, 2020**

**Attendance:**

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Paul Richardson		Jeannine Glasby (District Admin. Asst.)
	Ted Stahl	Absent:	Brent Van Den Berg (excused)
	Ginny DeJong		

Ginny called the meeting to order at 6:38 p.m.

All stood for the Pledge of Allegiance.

**Minutes:** Minutes for September 8, 2020 were reviewed. Ginny noted the last page of the Minutes needed correction. Debbie *moved* to accept the minutes to that point. Paul *seconded the motion; motion passed*. Jeannine will present the 3<sup>rd</sup> page for review at November Board Mtg.

**Treasurer's Report and Financial Matters:** September financial reports were reviewed and discussed. Checks were signed. Paul *motioned*; Debbie *seconded* that they be accepted. **Approved**. Ginny electronic bank statements are fine. Jeannine will have the bank statement being sent to Ginny by mail, discontinued.

**Public Comment/Correspondence:** Lisa Hanna, community member had fire PPE she called to arrange to donate.

**Office Manager Report-Out:**

- Breast Cancer coverage has been added to the Firefighter Cancer Trust. It will cost the District \$9.92/6mo. for eligible members. New rate being: \$327-full time FF; \$105 -part time or volunteer for the Cancer/Heart Benefit Trust.
- Jeannine reported that 738's Workers Comp claim is closed; Cameron Peak (Gov't Fire) Resource reimbursement has been submitted; CVRF has reported funds have been sent.

**Fire Chief Report-Out:**

- Rural FF begins Sat., 17th.
- FLMFPD's September 11<sup>th</sup> commemoration stair climb was covered by the Albuquerque news, Durango Herald. The photographer that Ginny lined up got some photos as well. The Chief reported it being a great member experience.

- The Chief said recruiting has been a success. They have proficiency on calls. There are 30 responders on the roster; 22 responding in the rolling quarter (which he says is an indicator to him that there is member connection); 11 responded on a rollover (largest call).
- County budget numbers in (discussed later).
- After a conversation with the GC on Sta 1 exp. a ceiling was added at back, so bathrooms do not have 16ft. ceilings. Storage space, possibly, for now.
- Chief brought up Future Engine boss policy for pay (which the Board is working on).
- 1 application was handed out, but the person is moving out of district.
- 161 YTD on calls; 19 in Sep.; The average has been 18/mo. for many years.
- Sta. 1 water and fuel tanks have been painted and valve boxes, insulated. Donna Stahl has agreed to paint the emblem on the water tanks. The retaining wall is almost finished. Chief is hoping to get the aprons poured with the next Expansion pour. May be done separately. Sta 3 tanks are also painted. The wall will be started; Sta 2 lighting & sign being replaced.
- Thurs Evening classes (training) have members involved; Drivers EVOC ongoing; Colorado State Fire Instructor I course in November.
- Photo session with Gary Van Den Berg on Oct. 24; CPR class Oct. 24<sup>th</sup> @ Sta. 3-full class.
- Awards Banquet/Christmas Party Dinner Dec 5 @ Stahl barn.

### Old Business:

- **Action Item List:** Action Items reviewed.
  - Item 350 was marked as complete.
  - Item 273 was completed for 2020, will be redated for 2021.
- There was discussion on reimbursement for Travis with the extra time and qualifications that made FLMFPD able to resource out with a certified Engine Boss on the Gov't Fires which brought revenue into the District. It was decided to give a \$7000 bonus to Travis for Cameron Peak after a **motion** from Paul which was **seconded** by Ted and **approved**. Jeannine was also brought up for a raise, which was tabled until the Budget review portion of the meeting.
- Sta. 1 Expansion: Debbie **motioned** to pay #2 invoice from Young Builders for work done to date (including truss package payment), which Paul **seconded**, and **approved**. Also, Paul **motioned** to pay the down on the Adam's Overhead Door Invoice. Debbie **seconded**. It was **approved**. YTD spent (including the new invoices): \$146,411.35. The Board also decided on white bay doors with the firehouse exterior to be red with grey trim & grey roof.
- Ginny got quotes for the calendar production and the Board decided to go with JustClick for design is \$352; calendars @ \$7.50/each. The invoice from Gary Van Den Berg w/Durango Family

Photography was submitted and paid after a **motion** from Debbie and a **second** from Ted. It was **Approved**. Ginny will be the point of contact for FLMFPD.

- Debbie reported that her contact at Walmart said they would review the grant that had been submitted by the District for SCBA- \$5000.
- The Pension Board Report: was presented after request from Debbie. 21 people qualified for pension for the year 8/1/19-7/31/20. Jeannine will submit the State Matching Funds application when it becomes available if all is as expected by the Pension Board. The Pension Board recommended to the Board, a contribution for 2021 of \$27,000. After discussion, Debbie **motioned**; Paul **seconded**. The recommendation was **approved**.
- The Board went over the draft of the budget, adding to the grant line and drawing on the committed funds line and **approved** the draft with a **motion** from Paul and a **second** from Ted. There was a discussion of when a budget needs amended. Debbie said the money from the unexpected revenue from Government Fires needs to be transferred into Committed Funds along with money received from the CVRF to reimburse resources expended for COVID 19 preparation and response.

#### **New Business:**

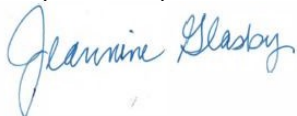
- Paul started a discussion asking if FLMFPD could resource out for traffic control on accident cleanup. He said they would get certification. It was recognized that the District is not authorized out of District boundaries. He could ask individual responders if interested on their own time.

#### **Executive Session:** Jeannine declined Executive Session

- There was discussion on the pay raise request for Jeannine. The outcome was a raise of \$1.50/hr.

Meeting adjourned at 11:55.

Respectfully submitted,



Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District