

**FORT LEWIS MESA FIRE PROTECTION DISTRICT  
BOARD of DIRECTORS' MEETING MINUTES  
September 8, 2020**

**Attendance:**

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Ginny DeJong	Jeannine Glasby (District Admin. Asst.)
Brent Van Den Berg	Absent: Paul Richardson (excused-called in later)
Ted Stahl	

Debbie Lee called the meeting to order at 6:35 p.m.

All stood for the Pledge of Allegiance

**Minutes:** Minutes for August 11, 2020 meeting were reviewed. Ted **moved** to accept the minutes; Brent **seconded the motion**; With the correction: Executive Session portion of minutes, after "Personnel matters", "Board came out of Executive Session" inserted before "Results". **Motion passed.**

**Treasurer's Report and Financial Matters:** August's financial reports were reviewed and discussed by the Board. It was **motioned** by Ginny for acceptance and **seconded** by Ted; **motion passed.**

**Public Comment/Correspondence:** LPWWA Backflow Prevention and Cross-Connection Control Program document was shared with the Board. Recognizing the requirement of an annual inspection of the Backflow Prevention system, Ted, with his experience, has agreed to check into becoming certified to do the inspection.

The Board was presented the La Plata County Planning Commission letter apprising community of the LPWWA application to put their headquarters on land in Kline vicinity. Debbie said there would be a response drafted representing the District.

**Office Managers Report:**

- DOLA-CVRF Grant is submitted.
- The State Matching application access was postponed until, possibly, October. Which is the reason for postponing the Pension Board Meeting.
- The County Certification of Valuation has been delayed with expectation of getting it in October.
- Government fire billing for Long Term Severity (including 5 other incident billing) has been submitted. Jeannine is now working on Cameron Peak billing.
- Jeannine will get photo from Chief to give to Vectra Bank.

**Chief Report-Out:** highlights are below:

- Chief reported the Medic has been sold.
- The graphics on the 2017 Tahoe worked.
- Chief requested pay consideration for Luke. Will be addressed in New Business.
- The water authority had to flush their lines and gave the District the opportunity to catch the water. Chief reported 21,000 gal were collected for our reserves.
- Chief asked that the Board revisit pay for Resourced Responders, which was done later in the meeting.
- Chief said they learned a lot from the Cameron Peak Resource inspection process of the truck (they will include a spare tire on the truck for any more resources). Travis and Kory provided support to Christman Helibase in Larimer, CO. Other volunteers expressed interest in going on future resource opportunities. Certifying others as Engine Boss is a goal.
- Last week the Budget Committee consisting of Ginny, Chief and Jeannine met to draft a preliminary 2021 budget for the Boards review.
- A Workman's Comp claim was reported last week 728. There have been 5 claims in 3 years. Jeannine was advised to call WC on an open claim to check on closure.
- School Safety Days wrapped up last week after Chief and others supported visible safety reminder for Fort Lewis Mesa Elementary being in session. Appreciation was expressed by various community members.
- Volunteer roster at 28 (2 applications were reviewed and approved later in mtg); 26 responded in the rolling quarter; 9 on largest call; 142 calls TD.
- Kerry Dixon passed EMT and will be scheduling National Registry test, 2<sup>nd</sup> responder to retest, also.
- New fuel tanks lighting has been lined out. Outdated equipment sold.
- Eagle Block has been helpful in the effort to get a wall around the hydrants.
- Volunteers, Caleb Van Den Berg and David Lee, attended a FF1 graduation.
- Basic FF starts Oct. 17- Nov 21; EVOG is ongoing, facilitated by Assn. Chief Thorsheim, who is the only one signing off on certifications, after their passing previous requirements in Target Solutions and ICS. It is being documented.

**Upcoming:**

- CPR course Oct 24<sup>th</sup> @ Station 3 from 9 - 3:30.
- The 911 commemorative (1,980 stair) stair climb has 10 volunteers from FLMFPD doing the climb at Fort Lewis College. Campus Police have been supportive. It will begin 7:30 am. The Auxiliary is providing breakfast and the photographer, Gary Van Den Berg, will be photographing it.
- The District Award and Christmas Banquet will be Dec 5. Ted and Donna Stahl have agreed to allow the use of their beautiful barn.

**Old Business:**

Action Item Review:

Items were reviewed.

- **Station 1 Expansion:** Ongoing, Debbie **motioned**; Brent **seconded** and was **approved** to pay the first invoice from Young Builders.
- **Grants/Funds:** CVRF: Jeannine submitted the 1<sup>st</sup> and final COVID-19 Relief Funds Reimbursement Request. Walmart grants pending.
- CRRF-Wildland pay was discussed to create a policy. It was considered to pay volunteers for: 8-10 hrs.= \$200; Over 10 hrs.= \$25/hr.
- Agenda Item will be added for full time FF policy creation for future Board Meeting.
- Discussion was had regarding a pay raise for Luke Reitz. Paul Richardson called in voicing a suggestion that Chief also be given a pay raise. Debbie recused herself. It was **motioned** Ginny and **seconded** by Ted that Luke go to \$19/hr. and was **approved**. Ginny **motioned**; Brent **seconded** that Chief go to \$80,000/yr. which was **approved**. Raises would be effective Sep. 1<sup>st</sup>.
- Ginny presented the Sta 1 exp. drawings with Anne DeJong's color accents added.

**New Business:**

- The first draft of the 2021 budget was reviewed.
- Jeannine will add the annual backflow inspection for LPWWA to the District calendar.

**Executive Session:** None

**Adjourned meeting** at 10:00.



Respectfully submitted,

Jeannine Glasby  
Secretary to the Board  
Fort Lewis Mesa Fire Protection District