

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
August 11, 2020**

Attendance:

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Ginny DeJong		Jeannine Glasby (District Admin. Asst.)
	Brent Van Den Berg	Absent:	Paul Richardson (excused)
	Ted Stahl		

Debbie Lee called the meeting to order at 6:37 p.m.

All stood for the Pledge of Allegiance

Chief shared video of East Canyon Fire which was inaccessible last Board Meeting.

Minutes: Minutes for July 14, 2020 meeting were reviewed. Ginny *moved* to accept the minutes; Debbie *seconded the motion; Motion passed.*

Treasurer's Report and Financial Matters: July's financial reports were reviewed and discussed by the Board. It was **motioned** by Ginny for acceptance and **seconded** by Ted; **motion passed.**

Public Comment/Correspondence: None

Office Managers Report:

- DOLA-CVRF Grant is still under review.
- Waiting for the State Matching application to open in September.
- A discussion was held concerning checking into prices for Gasco Propane. The Chief expressed his desire to stay with Basin Coop for more than monetary value. The accommodation given by Basin and being in community are of worth. It was **motioned** by Brent; **seconded** by Ginny to stay with Basin Coop for propane service.
- Jeannine filled out the survey from CSD Pool concerning the Districts compliance of the Equal Pay Act effective 1/1/21. The compliance requirements will be met in the District by 11/30. Jeannine will go over the Personnel Policy for areas needing updated and share it with the Board for review.
- Government fire billing is moving forward.
- Jeannine will get photo from Chief to give to Vectra Bank

- **Chief Report-Out:** highlights are below:
- Chief reported the Medic ready for auction. Jeannine will facilitate that.
- The graphics on the 2017 Tahoe are being done to align it better with the rest of the District emergency response vehicles. It is needing tires, radio and work on the lights.
- It was reiterated that the motorcycle rally was not approved by the BOCCs.
- 2 of 3 more responders are through the recent FF1 testing.
- Chief requested a consideration of the Board on adjusting he and Travis vacation leave and other payroll considerations. COVID 19 preempted their planned vacations which turned instead into work. Their leave is not accumulating anymore and thus they will lose any they didn't take. Debbie has asked that they convene a Executive Session later for discussion.
- Chief expressed his feeling that the District has never had a stronger wildland capability than now.
- Scheduled Shift volunteering was sluggish in July and August but volunteers stepped up for fire response and patrol.
- Volunteer roster at 28; 19 responded in the rolling quarter; 8 on largest call; 2 members turned in gear. One volunteer previously on probation needing to pass proficiency testing has not carried through. He will cease responding for the District.
- Kerry Dixon in EMT training; John Whelen to test the National Registry- August 18th;
- New fuel tanks have been moved and are in service. Also a propane tank has been put in a new spot at Station 1.
- Apparatus sold: Expedition, E-79, Seagraves; Medic unit is next. Lifepac 12s were also sold.
- A wall and concrete will be put in by hydrants at Stations 1,3,4 in Fall; at Station 6 at a future time.
- 16 responders came to the last training. Basic FF starts Oct. 17- Nov 21; EVOG is ongoing. CPR course Oct 24th @ Station 3 from 9 - 3:30.
- The 911 commemorative (1,980 stair) stair climb has 7 volunteer from FLMFPD participating at Fort Lewis College. It will begin 7:30 am.
- The District Award and Christmas Banquet will be Dec 5. Ginny will call and see about possibly using the Blue Lake Ranch Event Center for it.

Old Business:

Action Item Review:

Items were reviewed.

- **Station 1 Expansion:** Ongoing.
- **Grants/Funds:** DOLA Grant is still ongoing. Walmart Foundation Grant-Chief says is submitted and he clarified that an applicant can apply at surrounding area Walmart stores once a year at each. Grants have been submitted to 3 Walmart, 1 Sam's Club, and Firehouse Subs in Farmington with the goal of obtaining 7 sets of PPE.
- Ginny has talked with Gary Van Den Berg and he said he would do 3 photo sessions for \$399. We would get all on CD's as well. The photos would be used for ID's for responders as well as other things. It was discussed possibly getting sponsors for a calendar. Ted **motioned**; Brent **seconded** approving it. Possible session days: Aug 20, Sep 3, Sep 11 (at stair climb), Sep 17, Oct 24.

New Business:

- Pension Board Meeting set for Sep 8. Time TBD.

Executive Session:

Debbie called Executive Session for Personnel matters. The Board came out of Executive Session. Results: The board will research pay levels. Chief and Travis were given 3 options (1. Cash out accrued vacation time; 2. Cash out part of accrued vacation time, use remaining part of vacation time accrued; 3. Use all of vacation time accrued) to remedy the shortfall of vacation time. They will let Jeannine know which option they choose and she will act on it. Brent said they need to use their vacation time.

Adjourned meeting at 9:31.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District