

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
April 14, 2020**

Attendance:

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Ginny DeJong		Jeannine Glasby (District Admin. Asst.)
	Ted Stahl	Absent:	Brent Van Den Berg
	Paul Richardson		

Debbie Lee called the meeting to order at 6:45 p.m.

All stood for the Pledge of Allegiance

Minutes: Minutes for the March 10, & April 3, (Special Session with corrections: 2nd pg. "Jeannine was asked to give the Board a heads up when the account drops lower than normal" corrected to read: "Paul stated that the Board should be notified when the account drops lower than \$25,000), 2020 Mtgs. were **motioned** for approval by Ginny; **seconded** by Paul. Minutes **accepted**.

Treasurer's Report:

The March Financial Reports were reviewed, and checks were signed. It was **motioned** by Debbie and **seconded** by Ginny for approval; **Approved**.

Public Comment:

- Jeannine read a letter from Ken Buck, Member of Congress, "to all courageous Firefighters for their hard work and selfless actions in the face of this unprecedented crisis" due to the coronavirus. Debbie suggested framing it.
- Request for reclassification for emergency dispatchers was brought before the Board for consideration of supporting it. It was tabled until May. Jeannine will look into it for possible effects of the reclassification.

Office Managers Report:

- Jeannine checked on the Audit Exemption Application which was sent to State Auditor and reported that it still needs updating in their system.
- Jeannie Bennett-LPEA, was contacted about requesting an extension for our substantiation on the grant. She gave guidance. Jeannine will submit it.

Chief Report-Out: highlights are below:

- Chief showed the Board the new state-leased truck (to be BT-71, to replace the previous BT-71 after about 10 years of service). Volunteers are planned to be signed off on the driving test by Summer. Travis said the cab ride is quieter and has updated hose reels on it, etc.

- Chief reported the cancelling of the Easter Egg Hunt, Coffee w/FF, WL Academy, Thursday trainings, due to COVID 19 quarantine.
- May 2nd next training scheduled; Wildland prep w/new equip and new volunteers.
- It had been proposed by the State Fire Chief's Association that a statewide fire ban be imposed. Chief received many calls about possible ban. It was not signed by Governor; he received opposition to it. The District is still issuing burn permits.
- Jeremy Meyers brings the responder roster up to 33. 8 responders on the largest call.
- \$400 was spent on used VHF radios from Artesia, CO. The Wildland radios will cost \$40/radio to program.
- The responders are going through a lot of masks from all the contact on calls. There are still plenty of masks for future response. The County provided some face shields to the District. There is plenty of disinfecting solution for all responders and apparatus readily available to fight the virus.
- City Tahoe on hold; E-79 was sold; Boardman (been used for parts) which was received from Los Piños, is needing a new home. Chief said that Ben Thorsheim has steel sheets (like what is being used on the water tanks) he would like to trade for the Boardman. Debbie **motioned**; Ginny **seconded** for the trade to be made. Motion **approved**.
- All 3 tanks have water storage in them that can be supplied through the hydrant at Station 1. Thanks to the efforts of Danny Moore, Ben Thorsheim, Kory Zufelt, & Travis Schmitt.
- Water storage tanks in various places in the District are being readied with water supply, including the 1,000 gallon tank owned by Robert's Ridge HOA which gave the FLMFPD access and a 10,000 gallon bladder owned by the gold mine on CR 124 which also gave FLMFPD access for fire response.
- Chief says no money being put into "new start" projects, while other projects like cleaning tanks at the Station 6 site still going.
- Debbie brought up a discussion on possibly filing Imminent Domain on the land at the Station 6 site. Jeannine will also check on the due date for the 2020 land lease payment to 9-R School District.
- Chief has submitted the State COVID-19 Grant before the April 18th deadline. If it is not approved, Chief will reapply for next cycle.
- The District has 9 Board certified EMT's: 1 paramedic, 4 IV, 3 EKG certified. John Whalen to take the National Registry in May; Carolyn passed the EMT Course.
- Grant review panel, Chief was to sit on, has been postponed.
- The ETA of the new ambulance is Friday, April 17th.
- The FFI has been switched to the online course and should be done the beginning of May. ICS Course was cancelled
- Picnic still planned for June 6, possibly at Old Fort or Sta. 3

Old Business:

Action Item Review:

Items were reviewed.

- Item 346 was created- Debbie will check into filing for Imminent Domain for the land of the Station 6 site.
- Brent expressed that he would be a voice in Board member role for Station 1 Expansion.
- Debbie met with Shane Young (Young Builders) and talked to him about taking on the General Contractor role for Sta 1 expansion. He did a walkthrough of the project. He said he would do it w/o personal pay with just his employees being paid. He would utilize his existing accounts for materials which would bring cost breaks. He said existing proposal with Advanced Concrete would need to be cancelled. Jeannine will put a copy of Advanced Concrete's proposal in Debbie's box. Shane said there should always be at least two Board members present when having conversations about the project. Debbie **motioned** and Ted **seconded** to bring Young Builders on as General Contractor for Station 1 Expansion. Motion **approved**.
- Debbie talked to Planet Excavation and is now waiting to meet and discuss work that has been done and billed for. Also, wanting to get documentation of compaction tests.
- Paul said the dirt work would need to be redone where it needs to meet proper specs.
- Paul offered to donate waterline for the Expansion. Debbie said he needs to receive a donation letter.
- Paul and Ginny will try to meet with Corey (Planet Excavation), Saturday to reconcile on bid vs. billed work.

New Business:

None

Adjourn meeting at 8:25



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District