

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
March 10, 2020**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Ginny DeJong	Absent: Ted Stahl(absent) Paul Richardson

Debbie Lee called the meeting to order at 6:41 p.m.

All stood for the Pledge of Allegiance

Minutes: Minutes for the February 11 Mtg. were **motioned** for approval by; Brent; **seconded** by Ginny.

Treasurer's Report:

The February Financial Reports were reviewed, and checks were signed. It was **motioned** by Brent and **seconded** by Ginny for approval; It was **approved**.

- The decision was made to turn off CenturyLink for our fax service and use Metrofax that has been in a trial period.
- Jeannine was asked to send out an email informing FLMFPD members (Responders, Auxilliary, etc.) that E-79 was being auctioned. For those interested they would let Jeannine know and be included in the bidding process email. The bidding would start at \$1000. The Chief would let us know if anything else needs to be removed from the apparatus list.
- Travis' command truck, 032, has been replaced as command with the 2012 Tahoe. 032 is awaiting work to be done to make it the utility/plow truck for lower mileage use.

Public Comment: None

Office Managers Report:

- It was reported that Todd Beckstead had completed the Audit Exemption Application which was presented to the board for review. The Board Members present, signed the authorization page. It will be submitted.
- Todd said he would be available to do the Audit for 2020 next year and would charge \$9000. If happened on an ongoing basis he would charge \$7000.

Chief Report-Out: highlights are below:

- Chief reported that the budget for EMS is going to be exceeded because of the preparations to follow the safeguard protocol in response to the Coronavirus.
- Dr Oury, the Districts Medical Director, came to the EMS training on March 5th. She helped train for COVID-19(Coronavirus). Her input was valuable in helping to prepare the Responders for any contact with the virus.
- The No Cost Share State Grant is submitted.
- The Chief had information from USDA on Grant possibilities that could be helpful with District funding.
- 32 responders are on the roster; 22 responded in the rolling quarter; 10 responders were on the largest call in February. 34 calls YTD. One member on probation and suspension. No applications pending currently.
- The District has 9 Board certified EMT's: 1 paramedic, 4 IV, 3 EKG certified. 1 to take the National Registry in March; 1 to attend EMT school.
- 714 turned in gear due to moving out of the District.
- Training is ongoing: Thursday evening trainings usually have between 16-20 in attendance. 3 members in FFI. Rescue Saturday, February 29th, snow and ice rescue planned but due to lack of snow and ice the responders became well acquainted with the operations of R-73 instead.
- Station 1 has acquired a used lawnmower.
- Chief attended Officer Training January 25-31; another upcoming in May.
- Payment for the ambulance has been sent. It is expected that it will be shipped to the District at the end of the week or beginning of the next.
- Tahoe #2 from the County possible acquisition in April.
- The new State BT is here tomorrow.
- Chief expects to be offering up the Boardmen, and Seagraves for sale in the future. The Expedition sold.
- The 4 Corners Wildland Academy is being held in Mar w/ 7or 8 attending
- EMT- May-Sep
- ICS-300, 2 responders to attend in Denver.
- Picnic planned for June 6, possibly at Old Fort or Sta. 3
- Coffee w/FF to be held 25th of Apr @ Station 3. Ben has put it out on social media.
- The Easter Egg hunt will be April 11th @ The Old Fort.

Old Business:

Action Item Review:

Items were reviewed.

- Item 345 was created- Debbie will email Duane Dale w/USDA re: grant.
- Brent is looking for bids. The standardized bidding process was discussed. The Bid tracking spreadsheet was updated. Debbie will work on Scope of Work documents to be given to those bidding on phases of the construction.
- Chief will sit on the State Grant panel for other regions in Mar.
- The water to Station 1 fix, is in part, due to power not getting to the pump. The Chief said that a temporary line would be run to get it power. Permanent line will be run with construction.
- Election 2020 was cancelled due to not more Self-Nomination forms being received than there were seats to be filled. Ted Stahl will be given Notice of Appointment. All necessary forms will be filed with proper entities.

New Business:

Resolution 2020-0301: Resolution Cancelling Election and Declaration Deeming Candidates Elected. Debbie signed the Resolution after Board approval.

Adjourn meeting at 9:13



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District