

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
September 10, 2019**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Ginny DeJong	
Paul Richardson	
Ted Stahl	

Debbie called the meeting to order at 6:30 p.m.

Minutes: Minutes for the August 13th meeting were **approved** by a **motion** from Ginny and a **second** by Brent.

Treasurer's Report:

- The August financial reports were reviewed by the Board. There was a **motion** for approval by Brent and **seconded** by Ted. Reports **approved**.
- Checks were reviewed and signed

Public Comment/Correspondence:

- Debbie gave Naomi Dobbs from LPEA, a walk-through Sta. 1 for a better understanding of the needs that the LPEA Grant Debbie submitted, would fill in Station 1's expansion.

Office Managers Report:

- Jeannine reported the discount on our liability insurance, that staff had taken extra training for, would be applied at upcoming renewal.
- The Board was informed that the August Certification Valuation for 2019 had arrived. We can use that information in the 2020 budget process.
- Debbie will fill out the Trustee Nomination form for the Colorado Firefighter Heart and Cancer Benefits Trust.
- There was discussion about scheduling the Heart Van to come and check the heart health of the responders and get a baseline for their coverage under the Heart and Cancer Benefits Trust.
- The Accept/Refusal forms for the Hep B series has been being given to the Responders. Those who choose to can take advantage of the vaccination.
- Jeannine made the necessary changes on the website to inform District residents of the changes in Agenda/Notice posting places and requirements.

Fire Chief Report-Out:

- Volunteer applications for the following were reviewed and voted on by the Board: Christian Waelder's (referred by Rusty) application was **motioned** for acceptance by Ted, **seconded** by Paul; John Whalen's application got a **motion** from Debbie, **seconded** by Ted; Caroline Wilber's (referred by Bill Zimsky) application was **motioned** for acceptance by Paul, **seconded** by Debbie. All were **approved**.
- The Chief presented Will Walsh the belt buckle awarded for his 10 years of service.
- Water tanks are being connected to hydrants @ Sta's 1 & 3. The goal date: 18 Sep.
- The Department has 3 new instructors teaching AHA BLS (CPR & 1st Aid).
- When the grant awarded \$130,000 for a Medic Unit comes in, the Board will be notified and will call a special meeting to review the grant, Brent found a site for used ambulances that the Chief has found possibilities on.
- The CPR-AED Class will be taught in Red Mesa on the 18 & 19th; 1st Aid, /CPR-AED class will be taught in Hesperus on the 16th Nov.
- There are 30 Responders on the roster. 22 responded on the rolling quarter; 8 responded on the largest call. 164 calls YTD.
- Station 4 insulation refit was discussed. Brent will get a bids for it.
- Training: on Thurs. and then on Station Sat from 9-11; Basic FF training coming on 26 Oct-EVOC.
- Lead FF training- 6 attending. The trainees will be training with the Remain-Over-Night Responder while Chief is at the SDA Conference. They should have completed the training by Nov, but will still have backing by officers until they are comfortable.
- Open House/Coffee with a FF will be scheduled April 2020 and on the calendar every 3 yrs.
- Station 6 Culverts and Manhole covers received from Seth Rozic.
- Christmas/Awards Banquet will be Dec 7th. Jeannine will call Penny Crawford to see about reserving the Breen Community Building. The Sworn Dept Ceremony will be held that evening. Access to DFRA's ID Card Maker were offered by Chief Krupa. The Board decided that the cards would expire every 2 years.
- Jeannine will invite Responders to volunteer at the FLM Elementary Halloween Carnival via email.

Old Business:

- Action Item Review: AI's were reviewed.
- Brent is waiting for wall engineering detail for the plans. Brent presented the main plans he received from the engineer. When the completed plans arrive, Brent will put the components out to bid.
- Debbie will add Hot Water Heat for the aprons to the Sta 1 expansion detail list.

New Business:

- The Chief asked The Board to contact the LPWWA Board to request a code to replace the key that has been the Department access in the past, which is not used in their new system. They have allowed access to the bottom part of water in the spring for emergency use. Jeannine will compose a letter, when done she will send the draft to Debbie.
- Chief asked the Board if they could see any use for river rock being dug up with the pipe installation. Ginny said she would like to have some piled for use in the Park landscape project she is working on. It was decided that it would be put in the SW corner at Sta 1, for future use.
- Coming out of The Pension Board Meeting, the Pension Board recommended consideration by the FLMFPD Board to approve a Volunteer Pension Contribution of \$25,000 to help bring the fund closer to where the Actuaries say it needs to be. The Board said it would study on the Pension Board recommendation. It will be added to the 2020 Budget discussion.
- The date selected for the Budget Committee Meeting: Sep 12th @ 5:00pm.

Meeting adjourned at 9:09.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District