

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
October 9, 2018**

Attendance:

Directors:	Debbie Lee	Others:	John Lee (Fire Chief)
	Brent Van Den Berg		Jeannine Glasby (District Admin.
	Ginny DeJong (arrived		Asst.)
	7:42)		
	Ted Stahl	Absent:	Paul Richardson (excused)

Debbie called the meeting to order at 6:30 p.m.

Minutes: Minutes for September 11, 2018 were reviewed, corrections as follows:
Pg. 1- Treasurer's Report- "He also asked if the Board could build a cost of living increase to it & include a scheduled shift authorization with funding"; Pg. 3- New Business-recorded: Ted & Donna Stahl offered to provide custom painted axes for Longevity Recognition Awards. Ted asked how many would be needed. Chief said he would let them know. Corrections made. Brent ***moved*** to accept the minutes. Ted ***seconded***. ***Approved***.

Treasurer's Report and Financial Matters:

- Committed Fund Balance line will be added to 2019 Budget setup.
- Brent presented preliminary 2019 Budget to the Board.

Public Comment/Correspondence

- Jim Greer asked for the 2018 budget.
- We will review if donation of goods amount needs to be input on Donation letters.

Office Manager Report-Out:

- Jeannine will get a Contract for Martha Schmitt to sign for cleaning the stations.
- Debbie asked for a signed version of current (May 16, 2017) By-Laws.
- Jeannine will look for JrFF application & modify volunteer application to delete \$15 fee.
- Jeannine will find out when the insurance discount, qualified for by staff training, will be seen.

Fire Chief Report-Out:

Chief's report is attached; highlights are below:

- 2 volunteer apps & 1 JrFF app was presented to the Board. Ted **motioned** to approve, Brent **seconded**. Applications were **approved**.
- Gabe from RPI can be engaged by Board for Impact Fee study.
- Chief shared the October schedule for visual on thin Responder coverage, for understanding as to the requested consideration for funding On Call Shift Volunteers. Also pointed out, volunteers cannot be paid more than 20% of fulltime FF pay.
- Debbie reiterated the need for District/Department personnel to be heard and responded to.
- Hesperus Christian School & Homeschool Group came to Sta. 3. Chief and volunteers gave a safety demonstration. They scheduled to give another one on the 19th to FLM Elementary.
- ImageTrend for the month of July, Aug, & Sept show: 28 responders; 23 regularly responding; largest response w/13 volunteers.
- The Chief will be attending Chief Officer Course last of October.
- JrFF not in "hot zone" but were involved in mop-up on 136 Fire.
- Ginny said Incident Report final would be enough to keep Board informed.
- Chief will have Pay Per Call response tally for next Board Meeting.
- It was decided to leave 2019 Pay Per Call as annual.
- 185 calls YTD. It was recognized that some of them were multiple day calls.
- Bill Zimsky & citizen group are actively trying to support FLMFPD.
- Sta. 3 propane tank will be moved to better/safer location.
- May Day water bladder will be decommissioned for winter.
- Medical training last Thursday had 18 volunteers attending.
- Emergency Vehicle Operator Course had 9 members complete it.
- EMT Course is scheduled for 3 people on Oct. 23rd.
- BFF Course is on: Oct. 13, 20, 27; Nov. 3, 10. Auxiliary will be arranging for the volunteers to be fed.
- Chief is scheduled for Chief Officer Course in Jan. & CO Wildland Academy in Colorado Springs in Jan.
- 8 December is the date for the Award Banquet/Christmas Party at Breen Community Building at 6 pm

Old Business:


- Action Item List: Action Items reviewed.
 - Item 298 was marked as complete.
 - Items 276, 295, 297, 299, 304, 313, 314, 315, 316, 319 & 320 were removed.
 - Item 291 needs to wrap up by the end of year.
 - Item 321 & 322 were discussed at length, 321 sounded good but was decided to be too costly.

New Business:

- Land purchase from 9R School District has several possible options for trying to move forward. Debbie moved, because of Encumbered Title, we enter into 99 yr. lease agreement while they work at getting a clear title. Ginny seconded. It passed.
- Pension Board is the District Board with 2-member reps.
- Pension Board Report: 15 people qualified for pension for the year 8/1/17-7/31/18.
- Debbie asked Jeannine to look for Sta. 2 Agreements w/Fort Lewis College for clarification of terms.
- Chief asked to be able to update Department By Laws, then present to Board for review. Board agreed.
- After discussion of Board members, recognizing the need, Debbie asked that the Board allow \$4500 to be budgeted for MHFA Course, (for public outreach to educate on mental health issues.) Debbie motioned to approve, Ginny seconded. It passed.

Meeting adjourned at 12:00 am.

Respectfully submitted,



Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District

Fort Lewis Mesa Fire Protection District

Executive Summary

BOARD OF DIRECTORS MEETING

09 OCTOBER 2018

General

- ▶ Impact fee – Gabe RPI
- ▶ Reserve status or scheduled responders, We are so thin on coverage, that I believe we need to fund a program for paid-on-call shifts. Keeping volunteers to under 20% of what a full FF is paid, which keeps them volunteers.
- ▶ Today was Hesperus Christian School, fire prevention presentation/demo

Personnel

Volunteer Strength: 28 responders on the roster,
23 responding: rolling quarter
13 responders, largest call in SEP

Pay-per-call tally ready for calculation, end of Oct

3 applications handed out, 3 interview complete
3 ready for board approval, 2 regular, 1 Jr

185 calls year to date, 4 off last yr
(review handout from Image Trend)

Equipment, Vehicles and Stations

Station 3

- Compressor completed: all bottles filled, ready BFF
- Propane being moved for water hydrant access
- Security system in place

Station 1

- 2 bay addition and east bay re-configure, bathroom reconfigure, responder safety conditions
- Security system in place
- Water tank drive in place, 1 tank ready to fill

Fire Dept.

- 1 water bladder @ Mayday mine/county road 124
20,000 water to come out NLT 30OCT
- Security systems added to station 4. Station 5 this fall

Training

Conducted

Thursday Evenings and Station Saturdays

Forecasted

Emergency Vehicle Operators Training (EVOC)

Target Solutions web-base (**9 members completed**)

Travis and Mike Badger are now conducting all levels Drivers training, ASST Chief is final sign off and testing for EVOC. Instruction protocol written & in effect

EMT course : 4 seats 3 spoken for, 23 Oct Start

Basic Firefighter (state curriculum), by FLM (Oct 13, 20 , 27/Nov 3, 10) aux/feeding

Firefighter I with DFRA (January)

Firefighter I and II with Cortez (Spring)

Chief Officer Training : January 2019, Colo wildland acdy Colo Springs Jan

Upcoming Events

- ▶ Fort Lewis Mesa Elementary presentation 19 OCT, 1300
- ▶ Basic FireFighter: Oct 13, 20, 27 Nov 3, 10, 0800-1700
- ▶ Christmas Party /awards dinner 8 DEC, 1800, Breen Community Center