

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
June 12, 2018**

Attendance:

Directors: Paul Richardson	Others: John Lee (Fire Chief)
Brent Van Den Berg (via telephone)	Jeannine Glasby (District Admin. Asst.)
Ginny DeJong	Debbie Lee
Brent Van Den Berg	Ted Stahl
(excused after vote)	

Ginny called the meeting to order at 6:42 p.m.

Board Member Vacancies:

- The Board appointed Debbie Lee and Ted Stahl to fill the two-year vacant seats.
These appointments will be until the next election cycle.
- Both appointees were sworn in and took the Oath of Office by/to Paul Richardson, President.
- With the appointment of two new Board Members, Paul **motioned** there be an election of officers held. Ginny **seconded** the motion. Motion **passed**.

Election of Officers:

Debbie Lee- President
Paul Richardson- Vice-President
Brent Van Den Berg- Treasurer

Minutes: Minutes for the May 8th meeting were approved (with corrections) by a **motion** from Debbie and a **second** by Ginny. **Motion** passed

Treasurer's Report:

- The May financial reports were reviewed by the Board. There was a **motion** for approval by Paul and **seconded** by Ginny. Motion **Passed**.
- Checks were reviewed and signed

Public Comment:

- None to report.

Office Managers Report:

- State Auditor approved the Audit Exemption Application.
- Jeannine will be registering the Board, Chief and Office Admin Assist for the SDA Conference, to be held September 12-14. She will also be applying for scholarships for all new attendees.

Fire Chief Report-Out: Chief's report is attached; highlights are below:

- Chief asked that Board look at Department Admin's (Luke Reitz) pay rate for adjustment to level he performs his duties. The Board **approved** a \$2.00/hr. pay increase with a **motion** from Paul, **seconded** by Ted. Effective tomorrow.
- Travis went to Engine Boss Training, along with other training at the Colorado Summer Wildland Academy. Which allowed FLMFPD to be of assistance w/416 Fire (Durango.)
- Chief saw an example from Western States on protocol for Jr FF's. He is working toward implementation.
- Resulting from the theft of fuel from Station 3, security cameras were installed at Station 1. The thief was apprehended due to the installation of cameras at Station 3.
- The July Picnic is scheduled for 21st from 12 - 3pm w/possibly changing location to Station 1 from Old Fort Lewis, to save \$250 fee.
- VFA fire grant that was submitted April 23rd, looks promising.
- The department had the largest call yet with 10 responders (second call of the day).
- One interview pending with new volunteer applicant.
- There have been 80 calls YTD.
- Compressor parts have arrived to make the repair
- The ice machine has been repaired and used.
- A 20,000 gal. water bladder has been made available at May Day mine for fire suppression and they have volunteered to put 8,000 gallons of water in it.
- Paul said an acquaintance has a possible tank to loan for water storage.
- Station Saturdays will be 23 June & 18 Aug.
- Chief will attend the second half of Chief Officer Training Course (COTC) next week.
- Volunteers are taking advantage of training opportunities and certifications.
- The training required for staff to qualify the District for a discount on insurance premium is over 80% complete.
- Debbie **moved**, Ginny **seconded**, and Board **approved** that the Chief could come up with terms and enter into an agreement with GCC to possibly provide Fire Point Guard for them during the fire restriction phases. Debbie

giving the reminder that their first responsibility is to the District. Which he acknowledges.

- Regarding a grant to install a park at Station 1, Ginny will enlist Dawn Richardson's help in filling out the application for the Board of County Commissioners. We would have to provide 25% of the money (10% in cash.)

- **Old Business:**

Action Item Review:

- Items: 288,300,301, and 306 marked complete.
- Items: 302,303,304,305,307, and 308 are ongoing.
- The donated printer was cancelled because it became not cost effective.
- Debbie **motioned** to rescind the website motion from the May meeting. Ginny **seconded**. Motion **passed**.
- Debbie made a **Motion** to contact BCI to rehost the website for \$150 w/a recurring monthly charge of \$30. Ginny **Seconded** the motion. Motion **carried**.
- Ben Sorensen volunteered to continue the website upkeep.

New Business:

- Due to the Gallagher Amendment the Mil Levy increase proposal discussion continued. A plan to comprise a letter to property owners for information was also begun.

Meeting adjourned at 10:12.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District

Fort Lewis Mesa Fire Protection District

Executive Summary

BOARD OF DIRECTORS MEETING

12 JUNE 2018

General

- ▶ Unfunded Capital improvement addition: near new Fire Hydrants (Indian Shadows) We tried donation route, they offered \$1000 a hydrant and riser (new hydrant \$2500) they have 19 coming out of the ground. Request \$9000 for hydrants and install
- ▶ 6 Red Cards (to work out of district) issued.
- ▶ Working on JR Firefighter (17 year old and wildland trained) Protocols for them to come to stations and go on calls.
- ▶ 30 gallons gas stolen from sta3 tank, lock cut, cigarettes and matches left. Bought cameras installed and got them.
- ▶ VFA grant open April 23 our application will be complete next week, NO cost share, \$5000 to \$10000 for wildland.

Personnel

Volunteer Strength: 19 responding: rolling quarter,
27 responders on the roster

largest call in May had 10 responders

0 applications handed out, 1 interview pending,
0 ready for board approval

80 calls to date Year 2018,
(review handout from Image Trend)

Equipment, Vehicles and Stations

Station 3

- Compressor rebuild parts **ordered** \$2k, rust
- Ice Machine needs rebuilt parts in May \$1k

Station 1

- Strategic **plan**: sand V ball court , Ball field & 3 horseshoe pits, plant trees, picnic area to begin “park” again (lottery/parks grant application)
- 2 bay addition and east bay re-configure

Fire Dept.

- **Move/install** H2O tanks. Capital improvement approved, looking for land long term land use. ! More tank ready to fill with water
- 1 water bladder @ mayday mine/county road 124 20,000 gals

Training

Conducted

Thursday Evenings and Station Saturdays

Forecasted

Emergency Vehicle Operators Training (EVOC)

Target Solutions web-base (**8 members completed**)

DFRA Firefighter 1: January to June, Sorensen S. June 7th, completed and hired

EMT course : Bill Zimsky testing National Registry

Travis to attend 1-8 June Colorado summer wildland academy Engine Boss completed

Upcoming Events

- ▶ Every other month on a mid-month Saturday the Fire Dept is conducting “Station Saturdays” a morning and afternoon training on areas that need more time than 2 hour Thursday evening allows for. We will also have a lunch for social and team building conversations/interactions provided by AUX. Next : **23 June** and **18 Aug**
Safety Stand down, aviation, motor vehicle
- ▶ 21 July district Picnic at Old Fort Picnic Grounds?
- ▶ Basic FireFighter: Fall (projection)
- ▶ Christmas Party /awards dinner 8 DEC

