

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
May 8, 2018**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin. Asst.)
Ginny DeJong	
Paul Richardson	Absent: LaDonna Garrett (excused)

Debbie called the meeting to order at 6:34 p.m.

Debbie sent LaDonna an acknowledgement to her letter of resignation.

Minutes: Minutes for the April 10th meeting were approved with a **motion** from Ginny and **seconded** by Paul. **Motion** passed

Treasurer's Report:

- The April financial reports were reviewed by the Board. There was a **motion** for approval by Ginny and **seconded** by Paul. **Motion Passed.**
- Checks were reviewed and signed

Public Comment:

- Reported a donation of \$100 was made by James Daniel for which a letter of appreciation was prepared to send.
-

Office Managers Report:

- Jeannine asked board for ok to renew subscription to Fred Pryor Seminars. Board approved.
- Reminder for the SDA half day seminar June 12 was given for Board attendance.

Fire Chief Report-Out: Chief's report is attached; highlights are below:

- John gave the Board a DeGallagherizing handout to read.
- John requested a capital outlay fund of \$9,000 for hydrants that Indian Shadows is getting rid of, for use in part with the new tanks. He wanted to take advantage of the greatly reduced price for "new" hydrants. Paul **motioned** for approval. Brent **seconded** the motion. It **passed**.
- EMT training has been ongoing.
- 19 members took advantage of Wildland training. Six Red Cards were issued.

- The July Picnic is scheduled for 21st from 12 - 3pm at the Old Fort Lewis.
- The Los Pinos truck now is: B-75 (033).
- Paul suggested a breaker vs. a fuse to fix power challenges experienced in the Medic units.
- John said they are still working on JR Fire Fighters Protocol.
- John presented a new volunteer packet (Rod Lewin) for Board approval. It was **motioned** for acceptance by Ginny and **seconded** by Paul. It was **approved**.
- After taking inventory, John found the District needs more Wildland Fire Shelters. Debbie **motioned** for authorization. Paul **seconded**. It was **approved**.
- Station Saturdays will be 23 June & 18 Aug. They will include: Safety Stand-down, aviation, and motor vehicle training.
- Chief will attend the second half of Chief Officer Training Course (COTC) next week.
- Department Awards Banquet & Christmas Party scheduled for 8 Dec.
- Chief reported on Apparatus and fuel usage.

- **Old Business:**

Action Item Review:

- Items: 296 marked complete.

New Business:

- The LPEA ballot was filled out by the Board.
- Debbie administered the Oath of Office to: Paul Richardson, Ginny DeJong & Brent Van Den Berg.
- Debbie engaged three landowners for land use. Bill Zimsky is helping with Land Use Agreements.
- Debbie mentioned that non-taxable entities often pay "in lieu of taxes" fees- we are not sure how it is working with all land holders in our district. More communication with county is needed to understand these items fully.
- Ginny is still in the process of finding out about the lottery/parks grant.
- An Impact Fee requires 60-day notice to county commissioners.
- Due to the Gallagher Amendment the Mil Levy increase proposal was discussed.
- Paul **motioned** for us to re-host the website, cost not to exceed \$150/yr. & for migration, not to exceed \$500. Brent **seconded**. It **passed**.
- Debbie submitted notes from the Strategic Planning Session 17 March 2018. The Board will update and incorporate into the Strategic Plan.

Election of officers:

Paul Richardson- President
Ginny DeJong- Vice-President
Brent Van Den Berg- Treasurer.

Meeting adjourned at 10:15. Notes attached.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District

Fort Lewis Mesa Fire Protection District

Executive Summary

BOARD OF DIRECTORS MEETING

08 MAY 2018

General

- ▶ Budget impact 2018, 2019 De-Gallagherization handout
- ▶ Unfunded Capital improvement addition: near new Fire Hydrants (Indian Shadows) We tried donation route, they offered \$1000 a hydrant and riser (new hydrant \$2500) they have 19 coming out of the ground. Request \$9000 for hydrants and install
- ▶ 6 Red Cards (to work out of district) issued. 19 members attended RT-130 (3 JrFF)
- ▶ Working on JR Firefighter (17 year old and wildland trained) Protocols for them to come to stations and go on calls.
- ▶ 30 gallons gas stolen from sta3 tank, lock cut, cigarettes and matches left.
- ▶ Speeding enroute to incident
- ▶ New member packet
- ▶ Board approval: \$4000 to purchase wildland Fire Shelters we have 16 need 37
- ▶ VFA grant open April 23 our application will be complete next week, NO cost share, \$5000 to \$10000 for wildland.

Personnel

Volunteer Strength: 22 responding: rolling quarter,
27 responders on the roster

largest call in April had 8 responders

2 applications handed out, 1 interview pending, 1
ready for board approval

66 calls to date Year 2017, 68 this year
(review handout from Image Trend)

Equipment, Vehicles and Stations

Station 3

- **Needs** concrete under sidewalk (in spring)
- **Delivered/ in place:** 2 water storage tanks, above ground, trees cut and hauled away, gravel delivered, pad prepared.
- Compressor rebuild parts **ordered** \$2K, rust.
- Ice Machine needs rebuilt parts in May

Station 1

- **Planned:** 2 water storage tanks, **pad prepared**,
- **Strategic plan:** sand V ball court , Ball field & 3 horseshoe pits, plant trees, picnic area to begin “park” again (lottery/parks grant application)
- 2 bay addition and east bay re-configure

Fire Dept.

- **Repaired** type 3 engine from Ignacio, pump tested, works well. front end needs fixed/ rebuild (est \$4000), It Drove the other day! This is NOW: Brush-75
- 1 car donated from Old Fort for fire training, is **moved** to sta5 for fall training
- **Move/install** H2O tanks. Capital improvement approved, looking for land long term land use.
- Apparatus cost review handout

Training

Conducted

Thursday Evenings: FIRE: Wildland : wildland recertification
EMS: Pediatric toxic response

JrFF- continuing to train with EMS or Fire Thursday evenings

Forecasted

Emergency Vehicle Operators Training (EVOC)

Target Solutions web-base (**8 members completed**)

DFRA Firefighter 1: January to June, Sorensen S. June 7th Final HAZMAT cert

EMT course Upper Pine Fire (Bayfield) Oct Nov Dec Jan Feb Mar:

Debra Moore & Joe Kuefler **complete**. National Registry Test **PASSED**

Pueblo Community College EMT: Bill Zimsky testing end of May

Travis to attend 1-8 June Colorado summer wildland academy Engine Boss

I attend the Chief Officer Training Course, (part 2, of 5)from Maryland, Nation Fire Association, NFA , next week/ weekend.

Upcoming Events

- ▶ Every other month on a mid-month Saturday the Fire Dept is conducting “Station Saturdays” a morning and afternoon training on areas that need more time than 2 hour Thursday evening allows for. We will also have a lunch for social and team building conversations/interactions provided by AUX. Next :23 June and 18Aug
Safety Stand down, aviation, motor vehicle
- ▶ 21 July district Picnic at Old Fort Picnic Grounds?
- ▶ Basic FireFighter: Fall (projection)
- ▶ Christmas Party /awards dinner 8 DEC

