

**FORT LEWIS MESA FIRE PROTECTION DISTRICT
BOARD of DIRECTORS' MEETING MINUTES
March 13, 2018**

Attendance:

Directors: Debbie Lee	Others: John Lee (Fire Chief)
Brent Van Den Berg	Jeannine Glasby (District Admin.
Ginny DeJong	Asst.)
Paul Richardson	Absent: LaDonna Garrett(excused)

Debbie Lee called the meeting to order at 6:35 p.m.

Minutes Approval: Minutes for the February 13 meeting were approved with a **motion** from Ginny and **seconded** by Brent.

Debbie asked that the Treasurers Report be deferred until after Public Comment, so that we could get an update from Martha Schmitt (Auxiliary President.)

Public Comment:

- Martha reported that the Auxiliary is very active w/many members willing and able to assist the Department. They will be voting on amended By-Laws on 20th March. Martha gave the BOD copies of Members and Job Lists.
- Reported a donation of \$20 was made by Bill Kincheloe for which a letter of appreciation was prepared to send. Also, to Los Pinos for the donated 17,000-gal tanks from.

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Treasurer's Report:

- The February financial reports were reviewed and discussed by the Board. Was noted that a correction needed to be made to the budget line. There was a **motion** for approval by Paul and **seconded** by Ginny. Motion **Passed**.
- Checks were reviewed and signed

Office Managers Report:

- It was reported that Todd Beckstead had completed the Audit Exemption Application which was presented to the board for review. Also, a signature page in case the Electronic Signature page which was emailed doesn't work as planned.
- SDA half day seminar is being held June 12. Board Members present, committed to attend.

Fire Chief Report-Out: Chief's report is attached; highlights are below:

- Chief presented Dustin Delhart's volunteer application for Board approval, **motioned** for approval by Debbie and **seconded** by Paul. **Motion passes.**
- Image Trend is transitioning to Image Trend Elite.
- Station Saturday on the 17 Feb, had 16 volunteers attend.
- Training is ongoing with many volunteers taking advantage of opportunities in Aztec, NM as well as other places.
- The donated tanks are being prepared and prepared for.
- Shane Silver will become inactive because of relocation.
- A July Picnic is being looked forward to.
- Chief reported that the donated truck after being worked on, was able to be driven. It is hoped that it will not need as much work as originally thought.
- May 15th is the date for the foam-jacking, corrected from previous report.

Old Business:

Action Item Review:

- Items: 292 & 293 marked complete.
- Items: 288,290,291,294, & 295 are ongoing.

New Business:

- Three self-nominating forms were submitted & accepted. They will be 4-year terms. The BOD will appoint the two remaining vacancies in June.
- Reminder that there will be the Strategic Planning Meeting at Debbie's Mar. 17th.
- Meeting adjourned at 8:20.



Respectfully submitted,

Jeannine Glasby
Secretary to the Board
Fort Lewis Mesa Fire Protection District

Fort Lewis Mesa Fire Protection District



Executive Summary

BOARD OF DIRECTORS MEETING

13 MARCH 2018

General

- ▶ I attended the Chief Officer Training Course, (part 1, of a 5 part program from Maryland, Nation Fire Association, NFA , for newly assigned Chiefs. Part 2 of 5 is in Loveland in May.
- ▶ Budget impact 2018, 2019
- ▶ Unfunded Capital improvement: 7 x 17000gal water tanks from Ignacio moved, placed and fitted for use here. Estimated \$12,000 to full use.
- ▶ Red Card certification and documentation re-established, beginning data input and validation (this, IQS, allows us to work out of district)

Personnel

Current Volunteer Strength: 22 responding for the rolling quarter, 26 responders on the roster

largest call in January had 7 responders

1 applications handed out, 1 interview, 1 packet complete, 1 ready for board approval

228 calls Year 2017, 30 calls Dec/Jan/Feb (review handout from Image Trend)

Equipment, Vehicles and Stations

Station 3

- **Needs** concrete under sidewalk (in spring)
- **Delivered/ in place:** 2 water storage tanks, above ground, trees cut and hauled away, gravel delivered, pad prepared.
- Compressor rebuild parts **ordered** \$2K, rust.

Station 1

- **Planned:** 2 water storage tanks, **pad prepared**, 3 temporary tanks stored, will await permanent placement
- Strategic **plan:** sand V ball court & 3 horseshoe pits, plant trees, picnic area to begin "park" again
- County will look to gravel our water tanks
- Old 500 gal tank coming out

Fire Dept.

- **Repair** type 3 engine from Ignacio, pump tested, works well. front end needs fixed/ rebuild (est \$4000), It Drove the other day!
- 2 car donated from Old Fort for fire training, Needs **moved** to sta5
- **Move/install** H2O tanks. Capital improvement approved, looking for land long term land use.

Training

Conducted

Thursday Evenings: FIRE: Wildland : wildland recertification
EMS: CO and air issues

JrFF- continuing to train with EMS or Fire Thursday evenings

Forecasted

Emergency Vehicle Operators Training (EVOC)

Target Solutions web-base (**8 members completed**)

DFRA Firefighter 1: January to June, Sorensen S.

EMT course Upper Pine Fire (Bayfield) Oct Nov Dec Jan Feb Mar:

Debra Moore & Joe Kuefler **complete**. National reg test in April

IV course complete, EKG training Luke and Travis Mercy hospital clinical cert March (Friday)

San Juan County : Wildland schedule (grant funded) we have seats for classes 6 classes 12 filled and conducted. 1 remaining training with Lewis-Arriola April

Upcoming Events

- ▶ Every other month on a mid-month Saturday the Fire Dept is conducting "Station Saturdays" a morning and afternoon training on areas that need more time than 2 hour Thursday evening allows for. We will also have a lunch for social and team building conversations/interactions provided by AUX. Next 21 Apr, 23 June
- ▶ July district Picnic at Station 1 park?
- ▶ Wildland fire Training and re-cert/Pac-test (red card) 21, 28 Apr
- ▶ Basic FireFighter: Fall (projection)